

Project Quick application form for Wilde Ganzen Corona Fund

Dear Partner,

Wilde Ganzen is deeply concerned about the effects of the COVID 19 virus and what it holds for our partners all over the world. It is not only the virus, but also the disease that will have a global impact and worsen the conditions of people living in poverty. This is why we have launched the Wilde Ganzen Corona Fund to support our partners in their efforts to deliver emergency aid after the Corona outbreak.

You are one of those many friends in our worldwide network of partners who tackle problems of people living in poverty. We would therefore like to encourage you to join us to bring down the effects of Corona by submitting a project proposal for emergency assistance in your local community.

Our colleagues will give highest priority to your application and have it concluded swiftly. The form you find below is a shortened version of our regular project application form. We have added to each main question some guiding questions. Your answers to those questions will help the Wilde Ganzen team to have a good idea of what your project is about. Basically we need to know the feasibility and relevance of the proposal in the current situation.

The working procedure

Your Dutch partner organisation will raise funds for your project together with Wilde Ganzen.

- This project application format has to be filled out by you, not by your Dutch partner since you are the one who works directly in the community. You can fill it in, either in English, French, Spanish or Portuguese.
- Please e-mail the completed form as WORD and Excel documents to your Dutch partner, plus:
 - a scanned version of the supporting documents (see below)
 - a scanned and WORD version of this form, with your signatures.
 - an Excel form with your signatures.
- Send it to servicedesk@wildeganzen.nl
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Please check the guidelines at www.wildeganzen.nl to see what kind of projects are eligible for the 'Wilde Ganzen Corona' Fund. We will be publishing good practices on our website, so please do share inspiring experiences with us too. We will also be glad to receive your stories, cartoons, posters, short films. We wish you every success for the fight against the effects of Covid 19. Our thoughts are with you.

Warm greetings and take care,
Your Wilde Ganzen team

1. BASIC DATA

Title of the project?

SBNN COVID-19 RESPONSE INITIATIVES (SCORI)

*The name of the **applicant**, (who is the partner who implements this project in a DAC Country)*

SBNN KENYA

Country

KENYA

CONTACT DETAILS

Contact **person** for the project:

Mr / Mrs

Given name

MR. HANNINGTON APUL

Family name

OOKO

E-mail

apultonne@gmail.com

Telephone number

0720954044

Mobile telephone number

0720954044

Position in the organisation

STAR COORDINATOR SBNN

Country

KENYA

If applicable, please mention a second contact person for this project:

Name: Mr AYUB OCHOLA
E-mail: nyaburu2012@gmail.com
Tel.:0720383287
Mobile tel.:0720383287
Position: BOOK SHOPMANAGER

Organisation contact details:

P.O. Box

P.O BOX 9723 KISUMU

Postal code

40141

Visiting address

Katito – Kendu bay Road , compound of Onego PS

Village/Town/City

KONGOU

Country

KENYA

Telephone number

0720383287

Website

www.sbnn.nl

E-mail

Nyaburu2012@gmail.com

2. General information about your organisation

How your organisation is structured:

- Names of board members and function:

- 1.ZACHARY ODONGO (CHAIRMAN)
- 2.JARED OLUOCH (VICE CHAIRMAN)
- 3.EVANCE OKULO (SECRETARY)
- 4.GEORGE KERE
- 5.CAROLINE OGOLA
- 6.WALTER OKINDA
- 7.CHRISTOPHER OKETCH
8. ISABELLA MANYALA

- Name of director:

DIRK VAN BUNDER

- Number of paid staff and volunteers

THREE

- Formal registration type (foundation, association etc.)

COMMUNITY BASED ORGANIZATION (CBO)

- Formal Registration number: A7035

3. The PROJECT plan

3a) What is the context?

To understand the context of the current situation we ask you to answer the following questions: Could you give a brief description of the communities that you suppose to support. What is the impact of the corona virus in those communities? What social groups is your community composed of (school community, neighborhood, village, region). What is the capacity of your team and others that you propose to involve in the implementation to protect and assist the people in your community? What are effects of corona measures for the social economic situation in your community/country?

We would highly appreciate a description avoiding general indications like 'nobody' or 'nothing' since this would help us to get a clear picture of the context.

WEST NYAKACH

West Nyakach Borders Lake Victoria to the North, Nyabondo plateau in the South, Lower Nyakach division in the East and River Sondu Miriu in the West. The lower part of the division is prone to annual flooding as River sondu during rainy seasons break its banks and discharges it waters into the low lands bordering Lake Victoria. Even now as we write this proposal, floods are there. The division has 4 administrative Locations headed by the Chiefs. It covers an area of about 80 sq. km with a population of about 40,000 people. 80% of the population are Christians and about 2/3 of the total population are young people below 40 years.

COVID 19

The numbers of confirmed cases rise on daily basis which is causing panic among Kenyans. The Government came up with drastic measures to control the spread. The lockdown and half day curfew with closer of social gathering places like markets and places of work where people could do casual work to earn a living. At the same time people are expected to maintain high standard of hygiene, by sanitizing and regularly wash their hands and cover their nose and mouth with masks.

COMMUNITIES

The Vulnerable groups eg the Children, elderly, orphans, widows, and people living with AIDs (PLWAs) and physically challenged among others who have no means to comply with the laid down regulations and mostly hide from the public. The impact of corona virus to the community is that many people have lost their sources of livelihoods and have lost hope in life due to hunger and lack of protective devices.

There are many households who cannot afford to get one dollar per day and live in absolute poverty forcing the children to run away from home to look for alternative way of surviving at this time when Schools are closed. Some families have their bread winners locked in other towns and their places of work were also closed making the families to disintegrate. Hundreds of households require humanitarian support. Neither organization nor an individual can do it alone. There is need to network with other likeminded organizations and individual well-wishers to mobilize resources to respond to the social needs of these groups.

Despite West Nyakach division being closer to a large (Lake Victoria) water body, inadequate water, sanitation and hygiene account for a large part of the disease and mortality burden. It is therefore critical that national government together with other development partners address the water and sanitation challenges facing West Nyakach division. The challenges include insufficient water supply and sanitation facilities to accommodate the West Nyakach division fast growing population. Poor quality of waters coming from increasingly contaminated shallow wells and stagnant water from the seasonal rivers has led to increasing number of preventable diseases. This situation may favor the spread of Covid-19 in the division and its environs.

JUSTIFICATION OF THE PROJECT

With the above problems there is need to support the vulnerable groups to access their basic needs to enable them regain their lost dignity. To do this there is need to:

- To strengthen the capacity of families to cope with the Challenges brought by Covid-19
- To provide clean adequate water for hand washing stations especially in School communities during and after lock down.
- Reduce the suffering rates among the vulnerable by provision of basic needs such basic tools and seeds to feed their family throughout the coronavirus outbreak.

Provide information on how to keep safe

THE TEAM

The team that will be fully involved in the project include; SBNN Director, SBNN KENYA board, SBNN staff, STAR coordinator, schools board of management, local administration (the local chiefs) , ministry of Health and Ministry of education. These group of people have the capacity in implementing the project in the region since they've been working in the same region implementing almost similar projects. They also have knowledge on village formation. The organization will also use trained people from the ministry of health and education to advice where necessary.

The implementation will be done by the STAR-coordinator, the Team of experience staff of the organization in collaboration with the government agencies within West Nyakach division where the proposed project will be implemented. The Board of management of SBNN Kenya will play an oversight role during the implementation. SBNN- Kenya will use its existing structure to implement the project. The Director of programs and the STAR coordinator will play the coordination, Monitoring and Evaluation role in collaboration with the Board of Managements. The Director and the Board of Management will develop a report for the work implemented and share the report to all partners and all the relevant stakeholders.

BENEFICIARIES PARTICIPATION

The community is already donating food items to the most vulnerable households and will continue to support. Already a few are hosted and supported in one way or the other. On food security, the beneficiaries already have their farms, will provide labour and technical backstopping will be provided by the Ministry if agriculture.

The School Boards of Managements (BOMs) will organize parents to contribute local materials in kind such as sand and ballast towards the construction of water tanks basement.

3b) De project partners

To understand the obstacles you face in this situation please inform us about the following: How does the corona virus interfere with your daily activities? Which precautions are being applied by your organization to protect your staff against corona virus? How does your organization manage to keep on working in an unpredictable, rapidly changing and chaotic situation?

Corona virus has interfered with the organization activities in that the organization had to close down its bookshop and computer centre which was the main core financier of the organization. This was due reduced number of customers which most of them were schools. All schools are closed till further notice, so the organization had to postpone all the projects that they had for the schools until the corona virus pandemic is contained.

Following the government directive that people should be working from home except those offering essential services, our staff have been working from home for their safety. They are also encouraged to keep distance and observe all the WHO rules of containing the virus.

3c) Who are the direct beneficiaries of this project?

Explain briefly who your target group is (for instance children and their families, students of a school, or inhabitants in the region, patients of a hospital, or women and their families etcetera. Which problems of your target group are you going to tackle to protect them against the corona virus. How will they benefit from the intervention? In case you will distribute services like food or medicines, we would like to know how your direct target group(s) will be selected? How will you coordinate this selection process with other formal or non-formal stakeholders in the community?

This project targets the most vulnerable families in west Nyakach division. They will be divided over the 4 administrative locations of West Nyakach. In every location 100 households will be selected. For the selection of the families the lists that are available with the chiefs already will be used to have a fair selection so the materials and foods will reach the households that needs them most.

This will enable 400 vulnerable households in West Nyakach to access hand washing facilities, sanitizers, soap and Masks and to get basic tools and seeds to produce food to feed their family.

The other main target Group are more than 10.000 children and more than 200 teachers in 28 primary schools within west Nyakach division. The schools will get hand washing facilities, some of them will get new water tanks for rain water harvesting and WASH clubs will be formed and established in all schools

During the project development and provision of information education communication (IEC) materials will be done to educate the pupils and public on how to keep safe and hygiene.

3d) How many people will benefit directly from this project? Please quantify each target group

	Direct beneficiaries (concrete number)	Indirect beneficiaries (estimated number)
Target group 1	400 families. The 400 families will be divided according to 4 administrative locations and each cluster will have 100 families. The 100 most vulnerable families will be obtained from the local administration list.	The dependants of the 400 families
Target group 2	28 public primary schools	10,000 learners and 200 teachers in the school.
Multipliers (those who distribute the services to the target group)	8 SBNN board members, 3 SBNN staff and 8 provincial administrations officers,	

3e) What is the goal /are the goals of your project?

Please make it specific and relate your project goal(s) directly to your identified target group(s). Make it concrete and directly focused on prevention, protection or medical care. If you have more than one target group, please define for each one of them your specific goal(s) .

Please fill in the table below.

Goal 1	To rescue the vulnerable persons within west Nyakach division who have lost hope in life due to corona virus through provision of social needs
Goal 2	To create awareness/ educate the schools and the west Nyakach community on the importance of WSH policy as prevention against germs/virus causing diseases and create healthy environment.

3f) What are the main activities of this project? What will you use the money for?

Please link the activities to the planned goal and number them accordingly. Show also the expected results and the way you plan to evaluate those results.
 Target group 1, goal 1, activities 1a, 1b, 1c, results
 Target group 2, goal 2, activities 2a, 2b, 2c) etcetera.
 Please fill in the table below.

	Goal 1	Formulate <u>short</u> the expected (minimally the short term) result(s)¹ that you have achieved when the project is finished.	Evaluation: how are you going to evaluate this Result(s)?
1.1	Provision of 400 hand washing facilities to vulnerable households. These are water containers which are fitted with taps.	Improved community resilient to covid-19 spread Improved hygiene with 400 household (approx. 2000 ppl) for 4 months). Every family will receive one water container	Physical verification. Sales receipts Photos taken
1.2	Provision of basic tools and seeds support to the vulnerable households to boost food security.	Improved food security Improved health 400 households for 4 months	Physical verification. Sales receipts Photos taken
1.3	Provision of sanitizers ,soaps and masks to 400 most vulnerable households.	Improved resilient to the spread of corona virus Improved health 400 households for 4 months	Physical verification. Household interviews. Distribution records. Reports.
1.4.	Developing Informing Education Communication (IEC) materials	Covid -19 awareness created and prevented in the whole of West Nyakach	Community Interviews Physical verification Records and Receipts Photos
	Goal 2	Formulate short the expected (minimally the short term) result(s) that you have achieved when the project is	Evaluation: how are you going to evaluate this Result(s)?

¹ Results can be defined as the achieved results directly after the implemented activity. We distinguish short term results (outputs), mid-term results (outcome) and long term results (Impact). We ask here minimally for the short term result (output). For instance number of families that are better informed about necessary hygienic measurements, or number of children that have received a daily package with meals and information in the past xxx weeks. Or a sustained network of protection and care thanks to the distribution of basic goods etcetera. Mid terms results (outcomes) are more focused on this case on the sustainability of your network (that you take care of) and the empowerment of the local partner(s).

		finished.	
2.1	Hand washing facilities to 28 public primary schools. They will be placed at strategic points where learners, teachers and support staff wash their hands all the time and whenever they visited latrines.	Improved hygiene in the schools. The containers will also help in giving clean drinking water for all the learners. This will help stop the spread of common illness in the future. 10000 pupils, more than 200 teachers 2 containers per school	Physical verification. Reports from the schools. Distribution records Sale receipts
2.2	Provision of water tanks to 15 primary schools, according to school needs. Schools that seriously lack water will be given priority.	Availability of clean water for improved health in school community. Number of tanks	Physical verification Purchase receipts. Photos taken
2.3	Forming WASH clubs in the schools. These clubs will be responsible for the hygiene in school, latrines and compound. Trainings will be conducted to 1 teacher per school. The teacher will then share the information to other teachers and learners. At the end of the year a WASH day will be organized	Improved schools resilient to Covid 19 spread Improved hygiene.. Formation of health clubs in the school. Number of WASH clubs in the schools Number of members of the WASH club Number of teachers trained Results of the WASH –day at the end of the school year	Reports from the club patrons. Duty records of the clubs
2.4.	Big and small Litterbins. Litterbins will be placed at a strategic point in the school where all learners can access. Learners will then be encouraged to pick any litter in front of them all the time and place them in the litter bins. Some small litterbins will also be placed inside classrooms. This will help in collecting litters in the classrooms which will be later be disposed to the main litterbins outside.	Improved hygiene in the schools. This will prevent litters from scattering all over the school. The litters may act as a breeding site for germs and other diseases causing organism. 2 big and 12 small litterbins per school	Physical verification Report from the club patrons Distribution records.

3g) Management, supervision and implementation of this project

How will the project be managed and supervised? What do you see as possible risks and how will you mitigate them? How are you cooperating with formal and non-formal stakeholders to make sure that there will be no negative effects of the intervention?

The project will be managed by SBNN-Kenya Organization as an emergency response project. The Board of Management will be the legal holder of the project. The implementation will be done by the STAR-coordinator, the Team of experience staff of the organization in collaboration with the government agencies within West Nyakach division where the proposed project will be implemented. The Board of management of SBNN Kenya will play an oversight role during the implementation.

Possible risks we are likely to face during the project implementation include possibility of contracting the virus as we interact with different people, we might also face the challenges of scrambling for the materials during the distribution. The mitigation to the solutions that will put in place include wearing of face masks and maintaining social distance during the implementation of the project. We will also use the local administration to help us maintain law and order during the process.

We will be involving the local administration, government agencies in the ministry of health and education to help us during public sensitization on the corona virus. We will also get guidance from the ministry of education to assist us working within the 28 public primary schools.

Monitoring will be done on a participatory manner by involving all the stakeholders from the community to Project level. Monitoring will be done on a continuous basis. Data collected during the field visits in line with the proposed indicators will be analyzed to make the report to be shared by all the stakeholders. Mid-term and end of project reports will be compiled and shared with all the relevant stakeholders. The outcome of monitoring and evaluation will inform the direction of the project from time to time.

3h) Who is responsible for the implementation of the project activities ?

- Name: MR. HANNINGTON APUL OOKO
- Profession and position: TEACHER, STAR COORDINATOR SBNN

3i) Planned project start date and end date

Start date: JULY 2020
End date: OCTOBER 2020

3j) Planned duration of your project *(We expect a short project duration, but take in mind that the project will not exceed 4 months)*

4 MONTHS

3k) Budget planning see attached excel sheet

Bank account

If Wilde Ganzen and your Dutch partner have agreed to raise funds for your project, the result of our mutual campaign will be transferred directly to your organization. *This means that your organisation needs to have a bank account. Please confirm that your organisation has a local bank account.*

Yes (check C at supporting documents)

No, why not?

SUPPORTING DOCUMENTS to this form :

A. Please send the following documents, unless you have already shared them with Wilde Ganzen

- the constitution of your organisation
- the statement of official registration of your organisation

B. A budget plan in excel needs to be attached both as an Excel

C. A bank details form (see attachment) and a recent copy of a bank statement of this account

D. To support your budget

- pro-forma invoices of planned expenses higher than 2000 euro.

Please send these documents -together with this application form- by e-mail to servicedesk@wildeganzen.nl , putting the underlined word in each Document filename. (see further instructions below)

PLEASE SEND THIS FORM IN PDF AND IN WORD TOGETHER WITH THE REQUIRED DOCUMENTS TO:

Servicedesk@wildeganzen.nl

APPENDIX: NOTE: Changes in your plan and final report:

You need to make changes? Kindly inform us

- **If you need to change your activities**, in the run of your project
- Please inform your contact person at Wilde Ganzen if it turns out that costs will come to more than 10 % of the agreed budget
- If your project is implemented do inform us about it via the reporting formats!

You will receive these reporting formats soon

- **The narrative report in word** needs to be an overview of your realized goals and activities.
- **The financial report in excel** needs to be a specification of your realized expenses, listed down in line with your budget planning. Expenses above 500 euro need to be supported with receipt(s).

If your project is implemented? We kindly request you tell us about it a.s.a.p. via the reporting formats! We will use this information for our own communication outings, as we need to show our individual donors the results of the contributions made.

SUPPORTING TOOLKITS (please share with us also your toolkits and experience)

- **Crisis communication plan**
<https://www.changethegameacademy.org/shortmodule/crisis-communication-plan/>
- **Crisis management plan**
<https://www.changethegameacademy.org/shortmodule/crisis-management-plan/>
- **Do no harm in crisis situations (lessons learned from a crisis in war situation)**
<https://www.cdacollaborative.org/cdaproject/the-do-no-harm-project/>



SIGNATURE _____
APUL HANNINGTON OOKO (STAR COORDINATOR)